

# Stocks Green Primary School

Full Governing Body

Draft Minutes

from Extraordinary meeting held on 23<sup>rd</sup>  
November 2023 at 10.30 am in Headteacher's Office  
and via Teams



2023 -2024

Item	Minute	Action
1.	<p><b>Attendance:</b> Rob Chewter (Chair – RC) , June Cooke (Vice-chair – JC), Peter Hipkiss (Headteacher - PH), Andrea Woollett (Clerk- AW) attended in school. Becky Mackay (BM), Alan McLean (AM), Will Moore (WM), Dave Wallace (DW) attended remotely.</p> <p><b>Apologies for absence:</b> Di Ayling (childcare), Ruth Dixon (prior engagement), Emily Smith (ES – teaching), Bridget Salmon (prior meeting). All agreed.</p>	
2.	<p><b>Declaration of Business Interests</b> There were no declarations of interest against the agenda item.</p>	
3.	<p><b>Pay and Reward Policy</b> PH explained that the Policy comes from a Kent Template which is updated twice a year; once in the financial year to reflect support staff pay agreements and again in the Autumn once the Government have agreed the Teacher Pay review.</p> <p>The Policy PH has used comes from HR Connect and has been adapted to match Stocks Green pay agreement for a 7 point system, M1 to 6 and M6 Max. PH has also included ideas of how staff can qualify for the Upper Pay Scale which is a useful tool for Teacher appraisals.</p> <p><b>The Pay and Reward Policy was unanimously agreed.</b></p> <p>RC thanked governors for their support in attending the meeting at short notice.</p>	
4.	<p><b>Confidentiality</b> There were no confidential items.</p>	

Signed.....

Date .....